



CHARLIE'S GUARD DETECTIVE BUREAU & ACADEMY, INC.

Office of the President

**Emergency Financial Aid Grants to Students under the
Coronavirus Response and Relief Supplemental Appropriations Act, 2021
(CRRSAA Act) and the American Rescue Plan of 2021 (ARP Act)**

Quarterly Report

DECEMBER 31, 2022

I. Acknowledgement

Charlie's Guard Detective Bureau & Academy, Inc. hereby acknowledges that our institution signed and returned to the Department of Education on May 7, 2021, the Certification and Agreement required under the Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020. Subsequently, in addition to these funds, our institution received funds through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relief legislation, Higher Education Emergency Relief Fund II (HEERF II) the amount of \$ 107,901.00 and the amount of \$61,731.00 through the American Rescue Plan (ARP) Act's Higher Education Emergency Relief Fund (HEERF III) for a total cumulative amount of \$169,632.00.

Also, Charlie's Guard Detective Bureau and Academy, Inc. hereby assures that has used or intends to use, the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.

Leocadio Nieves Feliciano

Leocadio Nieves Feliciano, President

Beatrice Fuentes Ortiz

Beatrice Fuentes Ortiz, Fiscal Officer

Date: January 3, 2023

Date: January 3, 2023

II. Distribution of Funds:

Emergency Financial Aid Grants to Students Under the CRRSAA and ARP (a)(1) and (a)(4)	
The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.	\$169,632.00
The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).	\$169,632.00
The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.	70
The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs.	60

III. Under Section 314 (a)(I) of the CRRSAA Act (HEERF II) and under the American Rescue Plan of 2021, [ARP(a)(1) and (a)(4)] (HEERF III), our institution has established the following guidelines to determine eligibility of its students.

It is established as one of its purposes to provide a subsidy to students who are eligible for expenses related to their education, due to COVID-19, including materials and technology for teaching, as well such as food, housing, health, and childcare.

a. Method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive.

1. These emergency aid will be awarded in two parts for each student. In addition to the eligibility requirements, the financial need established in the Application for Financial Aid (FAFSA) will be considered, using the Expected Family Contribution (EFC) therein. The remainder was distributed equally among eligible students.

a. First distribution:

1. Students with an EFC 0., on their Financial Aid Application (FAFSA) will be awarded a grant of \$ 1,500.00.
2. Students who do not have an EFC 0 will be awarded a grant of \$ 1,200.00.

b. Second distribution:

1. Students with an EFC 0., on their Financial Aid Application (FAFSA) will be awarded a grant of \$ 1,200.00.
2. Students who do not have an EFC 0 will be awarded a grant of \$900.00.

c. Third distribution:

1. All active qualifying students were awarded \$700.00.
2. Students received an email notifying the eligibility requirements and if they were eligible, the amount awarded and the distribution date (Refer to Part IV).

b. Eligibility Requirements

All students to receive the granting of these emergency aid must meet the following eligibility requirements:

1. Be a US citizen or permanent resident of the United States or eligible alien.
2. Have a valid social security number.
3. Be enrolled in a Title IV eligible program.
4. Have a high school diploma or its equivalent (GED).
5. Not be in default on a Title IV loan.
6. Have satisfactory academic progress, according to the Institution's Academic Progress Policy.
7. Be registered with the Selective Service (male ages 18 to 25).
8. Not have been convicted of possession or sale of drugs in federal or state jurisdiction.
9. Have completed your financial aid application (FAFSA).
10. Have completed the Financial Aid Verification process, if selected for verification.

c. Procedure for Granting and Distribution of Emergency Funds

1. The Office of Financial Aid and Registrar will evaluate and certify students who meet the eligibility requirements.
2. The Pell Grant Table will be used for the granting of funds, considering the EFC of each eligible student.
3. Each eligible student will be notified in writing of their eligibility via email.
4. Aid will be delivered through an official check from the Institution that will be delivered personally or, if it cannot be delivered personally, it will be sent to the student by certified mail.

This Eligibility Policy, Procedure and Distribution of HEERF II and III funds may be amended, if necessary, in compliance with the provisions of the Law.

IV. Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants (Item 7).

Our institution provided communications to the students concerning the Emergency Financial Aid Grants as follows:

- April 29, 2021 Notification published in our website www.charliesacademy.edu under HEERF regarding the funds awarded to our institution through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relief legislation, Higher Education Emergency Relief Fund II (HEERF II) the amount of \$ 107,901.00 and describing the purpose of the emergency financial aid grants to students.
- April 29, 2021 Notification published in our website www.charliesacademy.edu under HEERF to students regarding the distribution of the CRRSAA Act emergency aid (HEERF II) and describing the eligibility criteria.
- June 22, 2021 Letter sent via email to all students regarding their eligibility to receive funds under the CRRSAA Act emergency fund (HEERF II) and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.
- June 30, 2021 Notification published in our website www.charliesacademy.edu (under Fondos HEERF) regarding the funds awarded to our institution through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) relief legislation, Higher Education Emergency Relief Fund II & III (HEERF II & III) totaling the amount of \$169,632.00 being distributed according to established policies and procedures and describing the purpose of the emergency financial aid grants to students and eligibility requirements.
- August 25, 2021 Letter sent via email to all students regarding their eligibility to receive funds under the CRRSAA Act emergency fund and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.
- December 14, 2021 Letter sent via email to all qualifying students regarding their eligibility to receive funds under the CRRSAA Act emergency fund and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.

- February 23, 2022 Letter sent via email to all qualifying students regarding their eligibility to receive funds under the CRRSAA Act emergency fund and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.
- March 16, 2022 Letter sent via email to all qualifying students regarding their eligibility to receive funds under the CRRSAA Act emergency fund and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.
- May 12, 2022 Letter sent via email to all qualifying students regarding their eligibility to receive funds under the CRRSAA Act emergency fund and the amount assigned, the purpose of the emergency relief and the date in which the funds would be distributed.
- Institution expended all funds associated with its HEERF grants on 5/11/2022.
- We certify that all applicable administrative actions and all required work of the Federal award have been completed.